

# CN Canadian Women's Tour

*Competitor Policies*



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## TOUR & COMPETITOR POLICIES

The following pages contain the policies and procedures of the CN Canadian Women's Tour. Competitors at a Tour event are responsible for knowing this information and for abiding by these policies and procedures at all times. These policies and procedures may be amended or repealed at the discretion of the CN Canadian Women's Tour. If there should be a change and/or an addition made to these policies, all competitors will be notified.

### TOUR BACKGROUND

Conducted by the Royal Canadian Golf Association and sponsored by Canadian National Railway, the CN Canadian Women's Tour is the only women's developmental tour in Canada. Open to professionals, top amateurs and elite junior golfers, the Canadian Women's Tour offers high-quality championship play, competitive purses and the opportunity to earn exemptions into the CN Canadian Women's Open, Canada's only LPGA Tour event.

### CHAMPIONSHIP SCHEDULE

Dates	Application Deadline	Championship	Prize Money (CDN)
May 5-7	Wednesday, April 14	<b>CN Canadian Women's Tour @</b> Quilchena Golf & Country Club, Richmond, BC	<b>\$60,000</b>
June 27-29	Wednesday, June 2	<b>CN Canadian Women's Tour @</b> Blue Springs Golf Club, Acton, ON	<b>\$60,000</b>
July 11-13	Wednesday, June 16	<b>CN Canadian Women's Tour @</b> Rivermead Golf Club, Gatineau, QC	<b>\$60,000</b>
August 23	Wednesday, August 4	<b>MONDAY QUALIFIER - CN Canadian Women's Open</b> Elmhurst Golf & Country Club, Winnipeg, MB	<b>\$2.25 million (US)</b>

### CHAMPIONSHIP FORMAT

Day #1: Practice Rounds, Registration & Pro-Am  
Day #2: First championship round, 18 holes stroke play  
Day #3: Final round, 18 holes stroke play

### ELIGIBILITY

- Championships are open to Canadian and international professional, amateur and elite junior golfers who are female at birth (in accordance with the RCGA transgender policy).
- Championships are open to a maximum of 90 competitors; the first 90 eligible entries will be accepted. If the championship field reaches 90 competitors, the amateur component of the field will not exceed 18 competitors. If however the final field size is less than 90 competitors, the amateur component of the field may exceed 18 competitors. An alternates list will be established if the number of applicants exceeds 90 individuals and/or 18 amateur competitors respectively. Applications will be accepted on a 'first received, first accepted' basis and any alternates list will be established accordingly.
- Amateurs and juniors must have a verifiable, up-to-date Handicap Factor/Index not exceeding 4.0.
- All applications are subject to approval or rejection by the RCGA at any time before or after the start of play.

### EXEMPTIONS & AWARDS

#### Exemptions – 2010 CN Canadian Women's Open

There are six (6) exemptions available into the CN Canadian Women's Open at St. Charles Country Club in Winnipeg, Manitoba from August 23-29, 2010. The champion of each of the three tour events in 2010 will earn an exemption. Following the conclusion of play of the CN Canadian Women's Tour @ Rivermead Golf Club, three (3) exemptions will be awarded to the top competitors, not otherwise exempt, on the 2010 CN Canadian Women's Tour Order of Merit.

In order to be eligible for the Order of Merit exemptions, a competitor must compete in at least two of the three events on the 2010 schedule. In the event of a tie for the final order of merit exemption(s), the exemption(s) shall be decided immediately by a hole-by-hole play-off following the final round of play at the Rivermead event.

#### Awards

Upon the completion of each championship, awards will be given to the champion, the top club/teaching professional and top amateur. Season ending awards will also be given to the top individual, top club/teaching professional and the top amateur based on the Order of Merit standings following the conclusion of the third tour event. The overall Order of Merit champion will be named as the Jocelyne Bourassa Player of the Year.

## **ENTRY FEE & APPLICATION PROCEDURE**

All applications must be completed online at [cncanadianwomenstour.com](http://cncanadianwomenstour.com) or printed from the website and mailed to the RCGA. Faxed applications will not be accepted. The application fee of \$375 for professionals and \$275 for amateurs and juniors (includes all applicable taxes) must accompany the application. Please note that the RCGA does not accept cheques as a method of payment. Please print all credit card numbers clearly. Entry fees will be charged at the application deadline of each event. The RCGA must receive all applications by 5:00 p.m. (EDT) on the application deadline for that event.

**Late, faxed, incomplete or inaccurate applications will not be accepted and are not the responsibility of the RCGA.**

A \$50 fee will be charged for a returned cheque and the returned cheque will be treated as non-payment. All appropriate penalties will apply. A \$50 fee will be charged for stop payment and/or re-issue of any purse cheques.

Mail applications to: CN Canadian Women's Tour, 1333 Dorval Drive, Suite 1, Oakville, ON L6M 4X7

Note: The RCGA is not responsible for the timeliness of the Canadian Postal Service, U.S. Postal Service or any other express delivery service.

## **ENTRY NOTIFICATION**

Entrants will be notified promptly via e-mail that their application has been received. Submitting an application does not in itself guarantee entry into the championship. The championship field will be listed on [www.cncanadianwomenstour.com](http://www.cncanadianwomenstour.com). Monitor the championship website for the status of your application. Official notice of acceptance will be sent via e-mail.

## **TOURNAMENT FIELDS**

A maximum of 90 competitors will be accepted into each Tour event. If the field reaches 90 competitors, the number of amateurs will be limited to 18. In the case that less than 90 competitors are accepted, more amateurs will be accepted. Once registration is full, competitors will be placed on an alternates list and will be contacted in the event that a competitor withdraws and a spot is open.

## **ALTERNATES LIST**

Alternate lists will be established for all tournaments. It is the player's responsibility to know her tournament status. The alternates list will be comprised of competitors who have registered but fall outside the initial 90 selected to play. Players on the alternate list will be contacted if a spot in the field arises.

## **NOTICE OF WITHDRAWAL AND REFUNDS**

Entry fees will be refunded if the RCGA is notified (1-800-263-0009 ext. 250) of a player's intention to cancel her application prior to the application deadline. Entry fees will not be refunded after the application deadline without a medical certificate. Competitors who withdraw from a championship without notifying the RCGA are subject to disqualification and further disciplinary action.

## **RCGA TRANSGENDER PERSONS CHAMPIONSHIP POLICY**

An individual will be eligible to participate in RCGA Women's Division Championship events, providing that the participant is female and:

- a) Was female at birth
- OR
- b) Has undergone sex reassignment (male to female) subject to the following conditions:
  - Individuals who have undergone sex reassignment of male to female before puberty shall be regarded as girls and women (female)
  - Individuals who have undergone sex reassignment from male to female after puberty shall be eligible for participation in RCGA Women's Division events under the following conditions:
    - Surgical anatomical changes have been completed, including external genitalia changes and gonadectomy
    - Legal recognition of their assigned sex has been conferred by the appropriate governmental authorities
    - Hormonal therapy appropriate for the assigned sex has been administered in a verifiable manner and for a sufficient length of time to minimise gender-related advantages in sport competitions.
  - Eligibility may begin no sooner than two years after gonadectomy
  - A confidential case-by-case evaluation will occur. In the event that the gender of a participant is questioned, the medical delegate (or equivalent) as nominated by the RCGA Championship Committee shall have the authority to take all appropriate measures for the determination of the gender of the participant

## PRIZE MONEY AND ORDER OF MERIT

The three (3) CN Canadian Women's Tour events each have a purse of \$60,000. All funds are in Canadian dollars. Prize money cheques will be distributed by mail shortly after each championship.

## PRIZE MONEY PAY OUT

The prize money breakdown and official Pro-Am fees earned at a CN Canadian Women's Tour event will be forwarded to the Royal Canadian Golf Association accounting department for processing within 24 hours of the completion of each championship. Following the accounting approval process, the payment of Tour earnings will be distributed via mail to the address listed on your entry form within one to two weeks. All Pro-Am earnings and extra prize money, such as player of the year and top professional, will all be included together. T-4 slips are mailed in February of the following year.

If any player is not a Canadian resident, a 15% withholding tax will be held from any prize money earned on the CN Canadian Women's Tour. This is in compliance with US-Canada Tax Law.

## PRIZE MONEY & ORDER OF MERIT POINTS

Position	Prize Money (CDN\$)	Points
1	10,000.00	600
2	6,996.36	450
3	5,720.73	400
4	4,800.00	350
5	4,049.45	300
6	3,600.00	275
7	3,200.00	250
8	2,800.00	225
9	2,400.00	200
10	2,000.00	175
11	1,800.73	160
12	1,600.00	145
13	1,400.73	130
14	1,200.00	115
15	1,060.36	100
16	920.73	90
17	779.64	80
18	680.73	70
19	580.36	60
20	529.45	50
21	480.00	
22	449.45	
23	420.36	
24	400.00	
25	379.64	
26	369.45	
27	360.73	
28	350.55	
29	340.36	
30	<u>330.18</u>	
	\$60,000	

## AMATEUR PARTICIPATION AND PURSE DISTRIBUTION

Amateurs participating in CN Canadian Women's Tour events are ineligible for purse money or gift certificates. If an amateur finishes in a position that would qualify her for prize money, such prize money will be redistributed into the professionals' purse based on their finish in the tournament.

## RULES OF GOLF; CLOSE OF COMPETITION; CONFORMING GOLF BALLS; CONFORMING DRIVERS

- The RCGA Rules of Golf will govern all play. The RCGA Committee shall have the final decision on all claims and disputes. The competition is deemed to have closed when the trophy has been presented to the winner or, in the absence of a prize ceremony, when all scores have been approved by the Committee.
- Only brands of golf balls on the most current List of Conforming Golf Balls may be used.
- The driver a player carries must have a club head that is listed on the most current List of Conforming Driver Heads.

## **REGISTRATION**

All competitors must register at the championship registration table at the host club between 12:00 p.m. and 5:00 p.m. on Day #1 of the championship. Players who do not register at this time, without informing tournament officials prior to such time, are subject to disqualification and further disciplinary action. We understand the demands of your travel schedules; therefore if you cannot register at the designated time, simply contact the RCGA to confirm your attendance at the championship and arrangements will be made for you to register. The RCGA can be notified by contacting Alison Turcotte at 1-800-263-0009 ext. 250 or [aturcotte@rcga.org](mailto:aturcotte@rcga.org).

## **CREDENTIALS**

Each competitor will be given a CN Canadian Women's Tour player badge to be worn during CN Canadian Women's Tour events. It is the responsibility of each participant to ensure that this identification is worn at all of the events. If this Tour badge is lost, misplaced or forgotten, contact the RCGA immediately.

## **COMPETITOR PACKAGE - FOOD, GIFTS, PLAYER BADGE**

All competitors will receive one complimentary practice round, use of the practice facilities and access to the player hospitality suite. The hospitality suite offers complimentary breakfast and lunch during championship rounds. Competitors will also receive on-course food and refreshments during championship play, a player badge, and assorted gifts at each event.

## **PRACTICE ROUNDS**

The host clubs have made practice rounds available to competitors during Day #1 of, and in some cases the week preceding, the championship. However, practice round times are at the clubs' discretion and are to be arranged through the appropriate contact number provided on the fact sheets. Players should call in advance to schedule a tee time. Please identify yourself as a competitor in the championship when reserving your time. Competitors are entitled to one (1) complimentary practice round.

## **PRACTICE ROUND RULES**

- Players are responsible for maintaining their position on the golf course in relation to the group in front of them.
- Players may play an additional ball from a tee or to a green, practice putt, and play two chip shots or two bunker shots per hole as long as a member of the group following is not waiting to hit.
- The tournament course shall be closed for practice on Pro-Am day(s) and shall remain closed for practice following the conclusion of the Pro-Ams. Players may use the practice facilities associated with the tournament site, as long as such practice does not interfere with the Pro-Ams. Pro-Am participants have priority.

## **REDUCTION OF FIELDS (CUTS)/18-HOLE CUT (FIRST ROUND)**

After completion of the first 18 holes of a tournament, a player shooting 90 or higher will be cut from the field. Not turning in a scorecard, or withdrawing for any reason during the first round, will be treated the same as missing the first round cut. Once the field has been reduced by a cut and the following round's tee times have been posted, no additions to the field will be made.

## **PRO-AM'S & CLINICS**

The one-hour clinic and nine-hole pro-am takes place in the afternoon of Day #1 unless otherwise outlined in the championship fact sheet. Thirteen CN Canadian Women's Tour professionals will play host to guests from the title sponsor, host club and media. Professionals will be compensated \$150 for their participation in the clinic and pro-am. Please sign-up by checking the appropriate box on the entry form. For more information contact Richard Kuypers at 1-800-263-0009 ext. 405 or [rkuyppers@rcga.org](mailto:rkuyppers@rcga.org). Professionals will be notified of their pro-am status shortly after the closing date for the event.

## **PACE OF PLAY**

Every player is responsible for maintaining her pace of play for her own sake and that of the rest of the field. The pace of play will be monitored closely by the Rules Officials and violations will not be tolerated. To this end, players must adhere to the RCGA Pace of Play Policy.

During a practice round players are expected to maintain their position on the golf course in relation to the group in front of them. The onus is on the players to adhere to this policy. Players may take an additional practice putt, play an additional ball from the tee or to a green, and play two chip shots or two bunker shots per hole providing they are not delaying play or interfering with the play of other groups.

The following is the 2010 Pace of Play Policy:

The Rules of Golf require that a player must play without undue delay (Rule 6-7). Rule 6-7 states, in part: "For the purpose of preventing slow play, the Committee may, in the conditions of a competition (Rule 33-1), establish pace of play guidelines including maximum periods of time to complete a stipulated round, a hole or a stroke." In accordance with Rule 6-7, the RCGA has adopted the following pace of play guidelines.

### "OUT OF POSITION" DEFINED

The first group to start will be considered out of position if, at any time during the round, they exceed the time allotted to play, as detailed on the applicable course's Pace of Play Time Chart (Time Par). Time Par will be established at each course for groups of two players, three players or four players.

The second and third groups to start will be considered out of position if, at any time during the round, they:

- (a) exceed the allotted time to play and
- (b) arrive at the teeing ground of a hole that is open and free of play.

Any subsequent group will be considered out of position if, at any time during the round, they arrive at the teeing ground of a hole that is open and free of play.

### MONITORING OF GROUPS

A group that is out of position will normally be so informed by the Committee. However, the Committee reserves the right to time any player or group of players that the Committee deems is out of position or may be in breach of Rule 6-7, whether or not the player or group has been informed.

### TIMING

The timing of a player's stroke will begin when it is his turn to play and he can play without interference or distraction. Any time spent determining yardages will count as time taken for the next stroke. On the putting green, timing will begin after a player has been allowed a reasonable amount of time to mark, lift, clean and replace his ball, repair his ball mark and other ball marks on his line of putt and remove loose impediments on his line of putt.

Any player in a group which is out of position shall be penalized for undue delay if, during the round, he twice takes 40 seconds or more to play a stroke.

An extra 10 seconds will be allowed for:

- (a) the first player to play a stroke on a hole;
- (b) the first player to play a second stroke on a par-4 or par-5 hole;
- (c) the first player to play a third stroke on a par-5 hole; or
- (d) the first player to play on or around the putting green.

If a group, which is out of position, regains its position, timing of players will cease. Timing may recommence if the group subsequently falls out of position, in which case any recorded timing exceeding 40 seconds anytime during the round will be carried over throughout the round. Such groups out of position will normally be notified of monitoring and timing. The Committee reserves the right to time an individual player or group of players.

Undue delay can also occur between strokes (such as by walking too slowly) and between the play of two holes.

### PENALTIES

Any player in a group out of position who exceeds 40 seconds to play a stroke on two occasions will be informed as soon as practicable that he has been penalized one stroke. If the player exceeds 40 seconds to play a stroke on two more occasions while the group remains or has again become out of position (a total of four), he will be informed as soon as practicable that he has been penalized an additional two strokes. If the player exceeds 40 seconds to play a stroke on two more occasions while the group remains or has again become out of position (a total of six), he will be informed as soon as practicable that he has been disqualified.

Note: In circumstances where the Committee deems fit, the general penalty under Rule 6-7 may still apply.

### **GUIDELINES FOR IMPROVING SPEED OF PLAY**

- Walk fast.
- Take yardage short of your landing area so you can get your yardage as you are walking up to your ball.
- On the tee, if the player with the honor is not there to tee off, all other players should hit. Also, if your group is out of position, forego using the honor system.
- As the player with the honor is studying her shot, be studying yours and immediately after her shot is made, make your shot.

- If your group is out of position, play "Ready Golf". "Ready Golf" – if all balls in play are in the same general area and distance, and the player furthest from the hole is not ready to hit, but you are, ask permission to hit, and hit your shot.
- If a player who is away is taking a drop, the other players should hit.
- If a fellow competitor's ball is lost, make your shot before helping in the search for the errant ball.
- If a player in your group needs a ruling, proceed under RCGA Rule 2-5: Doubt as to Procedure; Disputes and Claims.
- On the green – the player closest to the hole should tend or pull the pin while the first player to putt is lining up and putting. The other players should be looking over their putts as much as possible without bothering the player who is putting. The first player to hole out gets the flagstick and replaces it after all have completed putting.
- On Par 3's, if there are groups waiting on the tee at the time you tee off, after you are all on the green, have the waiting group hit up before you putt out.
- DO NOT stop at the turn.
- Caddies' time is players' time – keep your caddie within your time allotment.
- Mark your scorecard at the next tee, not on or just off the green of the hole just completed.

## **MAXIMUM YARDAGE**

A maximum yardage "white" line will be placed on each tee box at least two days before the tournament begins, typically 6000-6400 yards.

## **HOLE LOCATIONS**

Hole locations will be provided each day of the tournament. Paces are taken from a yellow dot at the "front most" part of the green. Each day's hole locations will be available at the starter's tents on the #1 and #10 tees, along with the Supplementary Rules of Play.

## **PAIRINGS AND TEE TIMES**

First round tee times and pairings will be included in each player's registration package at registration and available online. The following day's tee times will be posted approximately one hour after the last group has completed the first round. Several different tee time configurations may be used depending on adverse weather or other unusual conditions or circumstances. Players should not predict or expect particular tee time configurations and are responsible for knowing their individual tee times.

## **PLAYOFFS**

A tie for the championship will be decided by a sudden-victory play-off immediately following the conclusion of play.

## **RULES OF PLAY**

Play will be governed by the RCGA Rules of Golf, the CN Canadian Women's Tour Rules of Play, and where applicable, by Local Rules, Conditions and Definitions subject to change for particular tournaments by the CN Canadian Women's Tour Tournament Committee. The Committee may include the Tournament Director and the CN Canadian Women's Tour Officials. All decisions by this Committee are final.

## **ADVERSE WEATHER CONDITIONS**

In the event of adverse weather conditions, the following guidelines are in effect:

- Every reasonable effort will be made to complete every scheduled round on its scheduled day.
- When conditions become unplayable, play will be temporarily suspended. The procedure thereafter will be at the discretion of the RCGA CN Canadian Women's Tour Tournament Committee. Players shall not resume play until notified.
- For purposes of completing all scheduled rounds, pairings for additional rounds may not be made with respect to scores.
- In the event of a dangerous situation, all practice facilities will be closed until the RCGA CN Canadian Women's Tour Tournament Committee deems them to re-open.
- In the event play is suspended during the final round of play, cancellation of the round or resumption at another time will be at the discretion of the RCGA CN Canadian Women's Tour Tournament Committee.
- The day following the final round may be used to ensure completion of any 18-hole round or to complete a sudden death playoff, schedule permitting. This will be at the discretion of the RCGA CN Canadian Women's Tour Tournament Committee. If a tournament is shortened from its scheduled number of rounds, the purse may be reduced.

## **CADDIES**

Caddies are permitted but are not mandatory. Limited caddies may be available at the host club. If an entrant requests a caddie, via the caddie request contact information available in the championship fact sheets, she will be required to compensate the arranged caddie the minimum \$40.00 caddie fee for each championship round unless she cancels the request with the host club one week in advance. Host clubs will attempt to assist competitors with their caddie requirements, but neither the RCGA nor the host clubs are responsible for securing caddies for competitors. Caddies may not use pull carts. Competitors may carry their own

clubs or use a pull cart. When carrying or using a pull cart, a competitor cannot have the additional assistance of a caddie. Caddies must adhere to the Tour dress code. Caddies must wear flat, rubber-soled shoes (running, tennis, basketball shoes); spiked or spike-less golf shoes must not be worn.

### **SCORING TENT PROCEDURES AND SCORECARD CHECKING**

Scorecards must be turned in at the Scoring Tent. Players must sign their scorecard and be certain their marker also signs their scorecard. After the scorecard is verified and signed, players must submit their card to the designated scoring official.

### **TRANSPORTATION**

Golf carts are not available to competitors during CN Canadian Women's Tour championships. The RCGA will evaluate each individual request to use motorized transportation in RCGA championships or qualifying rounds due to a claimed disability. In order for the RCGA to properly evaluate such requests, it is necessary to submit medical documentation setting forth the exact nature of the disability and how that disability prevents such player from walking during a stipulated round. In addition, players will have to submit sufficient information to enable the RCGA to determine that providing a cart would not provide a player with an advantage over other players. Each player seeking a golf cart for herself due to a disability must complete an RCGA Transportation Request Form (available at [www.rcga.org/policies](http://www.rcga.org/policies)) and submit it along with the original entry form prior to the application deadline.

### **TOURNAMENT PACKAGE**

Every member will receive a Tournament Package at each tournament. This guide provides information on the tournament location, directions and local area maps, event schedules, first-round pairings and player lists. Information on upcoming CN Canadian Women's Tour events will be available at an information desk on-site.

### **PLAYER FACT SHEETS**

Player fact sheets will be provided to all players registered in CN Canadian Women's Tour championships. These sheets contain vital information on the week's schedule of events and other tournament updates. Players are expected to read these sheets and are responsible for knowing all the information included.

### **THANK YOU NOTES**

Thank you notes are a strongly recommended and should be sent out within two weeks of the completion of an event. The names and addresses of the appropriate people to receive thank you notes are on the CN Canadian Women's Tour fact sheets. The CN Canadian Women's Tour is not possible without the contributions of our title sponsor and the host facilities.

### **PLAYERS SERVING AS REPRESENTATIVES FOR PRODUCT OR SERVICES**

Any player who is interested in promoting a product or service to other players on tournament property, must receive prior authorization from the CN Canadian Women's Tour. Players must agree in writing to abide by the Tour Guidelines for Product Representatives. No posting of product information will be allowed in the Player area. All products needing to be mailed must be mailed to the tournament golf course with the player representative's name on it. The player representative is responsible for distributing all products. No products will be forwarded from the CN Canadian Women's Tour tournament office. Products will not be distributed from the CN Canadian Women's Tour tournament office or by any staff member of the CN Canadian Women's Tour.

### **DISTANCE-MEASURING DEVICES**

The local Rule permitting use of distance-measuring devices will NOT be implemented at RCGA competitions. Their use would be in breach of Rule 14-3, the penalty for breach of this rule is disqualification.

### **ANTI-DOPING POLICY**

The RCGA has adopted the Canadian Anti-Doping Program set by the Canadian Centre for Ethics in Sport. For further information visit [www.cces.ca](http://www.cces.ca).

### **RIGHT TO REJECT**

The RCGA reserves the right to deny or revoke playing privileges of any player.

### **MEDIA RIGHTS**

All media rights of players participating in tournaments or Pro-Am events sponsored in all or part by the RCGA, or any portion thereof, shall be granted and assigned to the RCGA and are there after and shall remain the property of the RCGA by virtue of the entry of any such player into any such event. All such rights granted and assigned to the RCGA are thereafter and shall remain the property of the RCGA.

Use by the RCGA of media rights thus acquired shall include but not be limited to: (a) advertising, promoting or publicizing RCGA, the Tour or Tour entities; (b) live broadcasts of Tour events; and (c) recorded broadcasts or exhibitions of such events. Players shall,

in appropriate circumstances and upon request, be authorized by the RCGA to use for their own purposes, still pictures or film footage of their own play.

## **PLAYER COUNCIL**

The RCGA has high standards for the operation of its events and the conduct of its players. We want to ensure that the Tour continues to grow and develop in a way that benefits all players and reflects positively on our organization, its members and our sponsors.

One of the RCGA's key priorities is to ensure that CN Canadian Women's Tour competitors are consulted on all areas of Tour operations and that there is consistent, regular and open communication between the RCGA and the Tour players. To this end, a three member Player Council has been established and is comprised of Tour players who are committed to competing on the Tour and were nominated by their peers. Council members will communicate with the RCGA on a regular basis and will provide valuable input from the player's perspective which will help to guide the Tour as it continues to develop and grow. Council members are not involved with rulings, disputes or appeals. The RCGA committee for rules and appeals are determined at each event and made up of RCGA governors and staff.

Main Responsibilities:

- Serve as a sounding board for new ideas from RCGA
- Serve as a liaison by forwarding Tour players concerns, questions and ideas to the RCGA
- Act as a spokesperson for the Tour when traveling or playing
- Act as an ambassador when at other events

Term:

- 2 years
- At the beginning of each season, committed players to the Tour will be re-instated
- New player council members will be named after two years

## **CODE OF CONDUCT**

The RCGA and CN CANADIAN WOMEN'S TOUR take great pride in the quality of its players, host facilities, and championships. In order to continue making RCGA and CN Canadian Women's tournaments enjoyable for everyone, the RCGA requires all participants to adhere to a set of guidelines contained in this Code of Conduct. The Code of Conduct is to be followed throughout the players' stay at the tournament, including practice rounds, as well as off the golf course. Competitors who are 18 years of age and under must adhere to the RCGA Junior Code of Conduct in addition to this Code.

### **VIOLATIONS OF THE CODE OF CONDUCT ON THE GOLF COURSE**

- Unsportsmanlike conduct, including abusive language, club throwing, disrespect to volunteers, officials or fellow competitors, or abuse of golf course property.
- Use of drugs, alcohol, headphones or cell phones.
- Failure to adhere to the dress code during practice round or tournament play.

### **VIOLATIONS OF THE CODE OF CONDUCT OFF THE GOLF COURSE**

- Any use or association with drugs.
- Any vandalism at a host hotel, abusive behaviour to host family or their property.
- Any other conduct deemed by the Committee to be unbecoming of an RCGA and CN Canadian Women's Tour participant.

### **DRESS CODE**

The following Dress Code is effective January 1, 2005. The policy of this Dress Code governs all RCGA Women's Division Tournaments and all players representing the RCGA Women's Division. The philosophy of this Dress Code is to respect the game, maintain golf's culture and traditions while providing performance clothing to today's woman golfer that is comfortable, stylish and offers variety.

Tops:

- Polo shirts with or without sleeves
- Sleeveless shirts with or without collar but MUST have minimum 4 inch seam at the shoulder. TANK TOPS ARE NOT PERMITTED
- Dress T-shirt with or without collar or sleeves including V-neck, Mock neck, Turtle neck

- Signature Cresting is allowed but NO ADVERTISING unless approved in writing by the Managing Director of the RCGA Women's Division
- Tops may be worn tucked or untucked but NO midriff or cleavage can be shown
- Tops may be fitted but NOT skin-tight

#### Bottoms:

- Pants, capris
- Skorts or shorts. MUST reach a minimum length at end of wearers fingertips when arm is place straight down side of leg (person to stand straight with arms at sides – hem of shorts or skorts MUST extend below fingertips)
- NO denim, spandex or fleece "sweatshirt" fabrics
- Bottoms should be tailored but NOT skin tight

Note: Penalty for breach of this condition is disqualification

## **FOOTWEAR**

It is a condition of the Championship that shoes with traditionally-designed spikes (regardless of composition, i.e. ceramic, plastic etc.) or spikes, regardless of design, comprised either entirely or partially of metal (if such metal may come in contact with the course) are prohibited during the stipulated round, including the official practice round.

Note: Penalty for breach of this condition is disqualification

## **PUNISHMENTS**

- Suspension for next event
- Suspension from rest of season
- Permanent suspension
- Suspension from Pro-Ams
- No Refunds
- Informed Letter

## **APPEALS**

Any decision of the Board of Governors, or of any Committee of the Board of Governors, or of any body or individual who has been delegated authority to make decisions on behalf of the Board of Governors may be appealed to the RCGA Appeals Panel which shall hear such appeal within fourteen (14) days of notification of the appeal, unless requested in writing by the Appellant to delay such hearing or unless the Chair of the Appeals Panel determines that a hearing should not be held and denies the appeal. The information to proceed with an appeal can be found at [www.rcga.org](http://www.rcga.org).

## **CADDIE GUIDELINES**

Caddie conduct is the responsibility of the player. All caddies are expected to conduct themselves in accordance with this policy. Consequently, a player may be penalized in accordance with this policy due to the conduct of their caddie. The Committee has the authority to suspend a caddie from a championship and/or from future events.

#### Dress Code

Golf shorts are permitted; however, they must not extend beyond the top of the knee, and must not be shorter than three inches above the knee. Either ankle or knee socks are required when shorts are worn. Golf shirts must have collars. Rugged pants, jeans and tank tops are not permitted. Female caddies must follow the CN Canadian Women's Tour competitor dress code. The caddie dress code is in effect during all practice rounds, championship rounds, and at all times when on the host golf course property.

#### Footwear

Caddies must wear flat, rubber-soled shoes (running, tennis, basketball shoes). Spiked or spike-less golf shoes of any kind must not be worn.

#### Pull Carts

Caddies may not use pull carts. Competitors may carry their own clubs or use a pull cart. When carrying or using a pull cart, a competitor cannot have the additional assistance of a caddie.

#### Regulations

- Caddies are expected to conduct themselves in a professional manner while on championship property.
- Caddies may tend the flagstick, rake the bunkers and clean golf balls for other players but may not offer advice in any form to the other players in the group.
- Caddies who are fired during a stipulated round may not be re-hired by the same player during that round.
- Caddies are to be compensated \$40 per round that they have worked by their player.

## PLAYER HOUSING

As a CN Canadian Women's Tour competitor you are an ambassador for the championship and the RCGA during your stay in the host city, particularly if the host committee has assisted you with player housing. As stated previously, a competitor can be in breach of the CN Canadian Women's Tour Code of Conduct due to their behaviour off of the golf course so please adhere to the following player housing guidelines:

- Be respectful of the host and their property.
- Hosts are not responsible for accommodating anyone other than the competitor.
- Hosts are not responsible for competitor transportation.
- Hosts are not responsible for providing meals.
- Players are not allowed to take pets to private housing.
- Let your hosts know your daily schedule. If you do not plan to have meals with them, let them know, do not be vague.
- All telephone calls must be made collect or by credit card. Do not tie up the telephone for long periods of time. If you need to make longer calls, locate and use the nearest public telephone. Tell your friends to call at reasonable hours.
- Take time to visit with your housing hosts.
- DO NOT stay out late, at least without giving your hosts ample notice and getting their consent.
- Thank you notes should be sent. As you would want to hear from someone who was a guest in your home, hosts will want to hear from you. Players who do not send thank you notes jeopardize the ability of the Tour to provide private housing in the future.
- Contact a RCGA staff member if any problems arise